

# HRWS

HR WORKPLACE SERVICES



As an employer, you have tremendous responsibilities when it comes to protecting your business. That's why you have been given access to HR WORKPLACE SERVICES, INC. (HRWS). Whether you require assistance with routine day-to-day issues or long-term strategic planning, simply contact HRWS at 866-691-7757 or send an email to [SUPPORT@HRWORKPLACESERVICES.COM](mailto:SUPPORT@HRWORKPLACESERVICES.COM). Please find available services listed below:

## STANDARD HR ADVISORY SERVICES (INCLUDED):

- ▶ Live Support
  - Unlimited Calls and Emails
  - Designated Advisory Team
- ▶ Healthcare Reform
- ▶ Statutory Compliance
- ▶ Wage & Hour Support
- ▶ Harassment Training
- ▶ Compliance Guidance
- ▶ myHRWS Technology  
*(designed to assist with Compliance, Legislative Updates, collaborate / disseminate important documents to employees, access to forms, policies and state legislation updates)*
- ▶ Policy and Procedure Review
- ▶ Research
- ▶ Regulatory News & Information
- ▶ Handbook Review & Redline
- ▶ Secure Data Storage

## ADDITIONAL SERVICES AVAILABLE

### COMPLIANCE:

- ▶ SPD Wrap Document/SMM
- ▶ Section 125 Plan Document
- ▶ HIPAA Training
- ▶ Health Reimbursement Arrangement
- ▶ Customized Employee Handbook
- ▶ Non-Discrimination Testing
- ▶ HIPAA Manual
- ▶ 5500 Preparation
- ▶ PCORI

### ACA:

#### AFFORDABLE CARE ACT REPORTING (1094, 1095 & IRS TRANSMITTAL)

- ▶ Includes Electronic Form Distribution to Employees

### CONSULTING:

- ▶ Compensation Studies
- ▶ Job Descriptions

#### Training & Development

- ▶ Web & Live

#### Tribal Advisory Services

- ▶ Essential Government Functions

#### International Business Development

- ▶ Global Expansion

#### M&A Assistance/Business Culture

- ▶ Integration
- ▶ Compliance (ACA, ERISA)